

**Board of Management Meeting**  
**Monday, October 16, 2017**  
**4:00 p.m. – BIA Office**  
**Minutes**

**Board Members:**

Ron Charbonneau – Chairperson, Joe Mrkalj – Vic Chair, Tony Barranca – Treasurer, Matthew Aiello, Karen Stearne, Sal Dipietro, Wendy Leard, Julio Batres-Gavidia, Amanda Mckenzie.

**Called in:**

Eric Martin, Phil Ritchie

**Absent:**

Joyce Morrocco, Jim Diodati

**Guest:**

Kim Ferri

1. Welcome and overview of the Agenda – Ron Charbonneau  
Motion to approve: Tony Barranca Seconded by: Wendy Leard Carried
2. Declaration of Conflict of Interest:  
Ron Charbonneau re Legacy Contract
3. Financial Report – Kim Ferri  
A few questions arose regarding bookkeeping and outstanding invoices.  
Motion made by: Tony Barranca Seconded by: Julio Batres-Gavidia  
Motion to defer the discussion to the next Executive Committee Meeting.
4. Vice Chair Discussion – Ron Charbonneau  
Joe Mrkalj officially resigned as Vice Chair effective immediately.  
Motion brought forward by Karen Stearne Seconded by: Julio Batres-Gavidia  
to appoint Amanda Mckenzie as Vice Chair.  
Accepted and board approved.

5. Legacy Contract – Tony Barranca

Ron Charbonneau excused for this item. Tony motioned and Joe seconded to end street cleaning contract at the end of December 2017 and review in March. Amanda Mckenzie motioned and Matt Aiello seconded to not terminate but discuss with Legacy Contract a schedule and possibly other ways to keep track of cleaning and to bring up at November board meeting for further discussion. Motion approved.

6. Winter Festival of Lights – Ron Charbonneau

Discussion to invite Festival to speak to board in January 2018 to explore options.

7. Santa Claus Parade

Matt Aiello provided an update to the Board on the 2017 Santa Claus Parade.

8. Grand Openings – Matthew Aiello

Discussion as to what kind of assistance BIA can provide for new business. Decision to keep as status quo.

9. New Business

- Ron Charbonneau to obtain quotes for replacement of arch lighting.
- Recommended to write a letter of support to Ryerson College stating that BIA's would completely support a satellite campus if funding is approved.
- Audit Update completion in 1-2 weeks.
- Discussion to have Marketing Committee to obtain pricing for advertising for December 2017.

10.

Motion to adjourn: Tony Barranca Seconded by: Julio Bates-Gavidia Carried