

Board of Management Meeting May 23, 2017 - 4:00 pm

Minutes

Board Members in Attendance:

Julio Batres- Cavidia - Chairperson, Tonny Barranca – Sec/Treasurer,
Lisa Thomas, Ron Charbonneau, Joe Mrkalj, Amanda McKenzie, Phil Ritchie, Steve Ichelson
Joyce Morroco and Sal DiPietro

Absent: Jim Diodati, Carolynn Ioannoni
Staff: Richard Gilbert – Project Manager
Guests: Karen Stearne – COD Chairperson

1. Welcome and overview of the Agenda – Julio Batres-Cavidia
Motion: To approve the Agenda as proposed by the Chairperson
Moved by: Ron Charbonneau Seconded by: Tony Barranca Carried
2. Review of Minutes from the April 24, 2017 Meeting
Motion: To approve the minutes from the April 24th Meeting with the change that the Board only approved the \$1,000 investment to renovate the website.
Moved by: Tony Barranca Seconded by: Ron Charbonneau Carried
3. Declaration of Pecuniary Interests:
Phil Ritchie mentioned there could be if there was a discussion regarding the payment of \$25,000 to Keefer Developments, there were no other declarations
4. Treasurer's Report: Tony Barranca
 - a. Year to Date Report
Motion to Approve Treasurer's Report
Moved by: Tony Barranca Seconded: Sal DiPietro
5. Finalize 2017 Budget – Julio Batres - Gavidia
Motion: To postpone decision to vote on the budget until the auditor's report has been completed and circulated to Board members
Moved by: Steve Ichelson Seconded by: Lisa Thomas Carried
6. COD Report and Presentation – Karen Stearne
Karen provided a power point overview of COD activities and stressed the need for payment of the invoices for storage of \$3,947.66, and for the copier of \$3,204.50. The Chair indicated a motion wouldn't be necessary since these were administrative items and previously approved.

Motion: The contract submitted by Keefer Developments regarding the payment of a loan incurred by COD from Historic Niagara Development Inc. in the amount of \$25,000 be re-submitted to Keefer Developments with the proposed changes recommended by the City Solicitor so the contract may be amended accordingly.

Moved by: Steve Ichelson Seconded by: Amanda Mckenzie Carried

The Board thanked Karen and her team for their hard work in organizing this year's Springlicious Event.

7. Project Manager's Report: Richard Gilbert

The Manager's report was brief and centered on the follow up of activities previously presented including the Shared Advertising Program which was well received, the CDI presentation of ideas and themes for the Investment Showcase, general preparations for Springlicious.

8. Logistics Regarding the Annual Meeting: Julio Batres – Cavidia

This will be discussed at the next Board Meeting

9. New/Other Business:

Re: the Humane Society: It was recommended that the Project Manager communicate with the Humane Society to bring to its attention that if the overall traffic and related PR benefit at the Queen Street Cat Adoption Centre are diminished due to the opening of another Cat Adoption Centre on Montrose Road, it could impact the long term nature of the agreement between the BIA and the Niagara Falls Humane Society.

10. Meeting was adjourned with a motion.