

Niagara Falls Downtown Board of Management NFDBM (referred to as BIA)
SPECIAL MEETING
Tuesday, September 18, 2018
2:00 p.m. – BIA Office
Minutes

Board Members:

Ron Charbonneau – Chairperson, Amanda Mckenzie – Vice Chair, Matthew Aiello – Treasurer, Tony Barranca, Wendy Leard, Eric Martin, Joe Mrkalj, Joyce Morocco, Karen Stearne

Absent: Julio Batres-Gavidia, Phil Ritchie

Regrets: Sal Dipietro, Jim Diodati, Steve Ichelson

Recording Secretary: Agnes Hoelzner

1. Welcome and overview of the Agenda – Ron Charbonneau

2. Declaration of Conflict of Interest

Karen Stearne – Heart Niagara (left/excused from meeting)

3. Old Business

3.1 Request for Quote for new office space – Matthew Aiello

- Quote for office space on Valleyway was adjusted to requiring first and last month deposit not two months for each. Owner willing to have sign put up.
- Other location quoted was a space in Heart Niagara.
- Small Business Enterprise Centre is not moving in November as originally anticipated. Likely not leaving until February or March 2019. No lease required just rent month to month. Has security and need to pay for parking. Price between \$500.-\$600. per month. Office space is available per Councillor Joyce Morocco who received approval from Mayor Jim Diodati.

Motion 18-25 – To move to the Small Business Enterprise Centre office and send thank you to all those who quoted.

Motion: Joyce Morocco

Seconded by: Matthew Aiello

Carried

Action: Agnes to confirm with Serge Felicetti that we are taking office space at Small Business Enterprise Centre.

3.2 New Christmas wreaths and pole lights – Ron Charboneau

- Needs to be done before November 17/18 for Santa Claus Parade.
- Winter Festival of Lights is starting 2 weeks earlier on November 3, 2018.
- City of Niagara-on-the-Lake has great light display. Check to find out particulars.
- Some cities have lights staged. Joyce Morocco will check into possibility.
- Quote for lighting from China supplier as per Kevin Jacobi, City of Niagara Falls approximately \$35,000. Can't order only a small portion as ships from China.
- Look into getting our own wreaths for this year.

Action: Matt will contact Terra at COD to get pricing on their contact.

Action: Wendy Leard will check at Home Hardware on pricing for commercial grade wreaths.

Action: Put on hold to obtain other quotes.

3.3. Sidewalk issue in front of Broderick & Partners LLP – Tony Barranca

- There is an area of the sidewalk that pools water which can present an issue when sidewalks become icy in cold weather again.
- Located on Queen street near the corner of Ontario.
- Several requests have been made to have this issue looked into.

Action: Agnes to contact Geoff Holman, Director of Municipal Works at Councillor Joyce Morocco's request to look into resolving this issue.

4. Motion to Adjourn @ 3:05 p.m.:

Moved by: Matthew Aiello

Seconded by: Wendy Leard

Carried