

**Niagara Falls Downtown Board of Management NFDBM (referred to as BIA)**  
**Monday, August 13, 2018**  
**4:00 p.m. – BIA Office**  
**Agenda**

**Board Members:**

Ron Charbonneau – Chairperson, Amanda Mckenzie – Vice Chair, Matthew Aiello – Treasurer, Tony Barranca, Sal Dipietro, Jim Diodati, Julio Batres-Gavidia, Steve Ichelson, Wendy Leard, Eric Martin, Joe Mrkalj, Joyce Morocco, Phil Ritchie, Karen Stearne

**Recording Secretary:** Agnes Hoelzner

1. Welcome and overview of the Agenda – Ron Charbonneau

2. Approval of meeting minutes – Monday, June 18, 2018

Motion:	Seconded:	Carried
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Approval of minutes – Monday, July 9, 2018

Motion:	Seconded:	Carried
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3. Declaration of Conflict of Interest

4. Overview of OBIAA National Conference – Matthew Aiello

5. Marketing Update – Amanda Mckenzie

6. Treasurer’s Report – Matthew Aiello

- Need approval for June & July as last month couldn’t be voted on

7. Old Business

- Arch lighting – Ron Charbonneau
- Update on CM Professional Services – Karen Stearne
- Request for Quote for new office space – Matthew Aiello
- Photocopier Lease/Buy out – Matthew Aiello

8. New Business

- Any other new business

9. Motion to Adjourn @ :

Moved by:

Seconded by: