

Board of Management Meeting April 24, 2017 - 4:00 pm

Agenda

Board Members Invited:

Julio Batres- Cavidia - Chairperson, Tonny Barranca – Sec/Treasurer,
Lisa Thomas, Ron Charbonneau, Joe Mrkalj, Amanda McKenzie, Phil Ritchie,
Jim Diodati,Carolynn Ionnoni, Steve Ichelson Joyce Morroco and Sal DiPietro

Staff: Richard Gilbert – Project Manager

1. Welcome and overview of the Agenda – Julio Batres-Cavidia
Motion: To approve the Agenda as proposed by the Chairperson
Moved by: _____ Secoded by: _____
2. Declaration of Pecuniary Interests
3. Treasurer's Report: Tony Barranca
 - a. Year to Date Report
 - b. Draft 2017 BudgetMotion to Approve Treasurer's Report
Moved by: _____ Secoded: _____
4. Project Manager's Report: Richard Gilbert
Motion: To accept the project manager's report as presented:
Moved by: _____ Secoded _____
5. Logistics Regarding the Annual Meeting: Julio Batres – Cavidia
Motion: To hold the Annual Meeting on May ____, 2017 at 5 pm at the former cafeteria located in the Hatch Building on the entrance level.
Moved by: _____ Secoded: _____
6. BIA Website Upgrade and Management Proposal:
Rudy Mihok, webmaster for Destinations Niagara, is willing to provide upgrade to website as per attached suggestions for \$500 plus provide monthly management fee TBA. We received estimate from Danima for \$1,000, and estimate from Video Signs for \$500. In order to upgrade site we will require more photos of business exteriors and interiors, estimated budget of \$500

Motion: To contract with Rudy Mihok to upgrade the BIA Website, as per suggestions, for \$500; and to contract a photographer for up to \$500.
Moved by: _____ Secoded by: _____

7. Humane Society: Agreement attached

Motion: To approve the BIA – Niagara Falls Humane Society Agreement

Moved by: _____ Seconded by: _____

Note: A sublease agreement has been recommended and prepared by a lawyer, at no cost, to be executed after the attached agreement has been signed.

8. Heart Niagara: Picnic on Queen Street

Motion: To sponsor the Heart Niagara Picnic on Queen Street in the amount of \$500, as well as reserve two tables for BIA Board Members and guests, as well as other members, as required @ \$120/ table for a total investment of \$740

Moved by: _____ Seconded by: _____

9. Video-Sign Proposal for the Bus Terminal:

Motion: To approve the recommendations presented at the previous meeting pertaining to re-establishing the video promotion at the Bus Terminal, identified as phase 1 expenses of \$1,050 plus \$100 per month, as per the attached proposal

Moved by: _____ Seconded by: _____

10. New/Other Business:

11. Motion to Adjourn:

Moved by: _____ Seconded by: _____